

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
POSITION DESCRIPTION**

POSITION TITLE: PHYSICIAN III
 Infection Control Officer

SALARY GROUP: B33

DEPARTMENT: Health Services Division

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III. MINIMUM QUALIFICATIONS

A. Education, Experience, and Training

1. Graduation from a college of medicine accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) with a Doctor of Medicine degree as a medical or osteopathic doctor.
2. Five years full-time, wage-earning experience in providing direct patient care, clinical management, or health services administration in a health care organization.
3. Five years full-time, wage-earning experience in the supervision of employees.
4. Completion of a medical specialty residency in primary care (family practice, OB/Gyn, internal medicine, or psychiatry) with board eligibility.
5. Correctional health care experience or academic health care institutional experience preferred.
6. Currently licensed as a Medical Doctor to practice medicine without restrictions by the Texas State Board of Medical Examiners.
7. Must have or be able to obtain within six months of the employment date an unrestricted Drug Enforcement Agency (DEA) and Texas Department of Public Safety (DPS) Controlled Substances Registration certificates.
8. American Board of Medical Specialties certification in a primary care medical specialty (family practice, OB/Gyn, internal medicine, or psychiatry) preferred.

Selected applicants without required license(s) must sign a *Credential Contingency Agreement* that will remain in effect only until the initially established expiration date. Failure to comply with this contingency statement will result in separation from employment. *Credential Contingency Agreements* will not be extended or renewed as a result of an employee's separation from employment or acceptance of another position.

Must maintain valid license(s) and certification(s) for continued employment in position.

B. Knowledge and Skills

1. Knowledge of the principles and practices of public administration and management.
2. Knowledge of the principles and practices of medicine.
3. Knowledge of the anatomy and physiology of the human body.
4. Knowledge of the standard uses of medicines for illnesses.

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5. Knowledge of the languages used in pharmacy prescription writing.
6. Knowledge of the analysis prepared by medical laboratories.
7. Knowledge of the nomenclature and uses of medical equipment.
8. Knowledge of public health and epidemiological principles and their application.
9. Knowledge of local, state, and federal laws and regulations relevant to correctional health care.
10. Knowledge of agency and departmental organizational structure, policies, procedures, rules, and regulations preferred.
11. Skill to direct and organize program activities.
12. Skill in administrative problem-solving techniques.
13. Skill to communicate ideas and instructions clearly and concisely.
14. Skill to coordinate with other staff, departments, officials, agencies, organizations, and the public.
15. Skill to interpret and apply rules, regulations, policies, and procedures.
16. Skill to review technical data and prepare technical reports.
17. Skill to successfully diagnose and treat patients appropriately.
18. Skill in evaluating and monitoring health care delivery.
19. Skill in the use of computers and related equipment in a stand-alone or local area network environment.
20. Skill to plan, assign, and supervise the work of others.

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IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry under 15 lbs., perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, typewriter, calculator, copier, fax machine, telephone, and automobile.